

Warehouse Operative

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Company: Proactive Personnel Ltd

Location: Burton upon Trent

Category: other-general

Proactive Personnel are currently recruiting for a Warehouse Operative on a permanent basis for a client based in Barton upon Trent. My client is an international manufacturer of colouring powders and liquids with factories all over the world.

Purpose:

With the direction of the Supervisor, efficiently carries out all activities, necessary to ensure that:

Plant is operated at the maximum efficiency, lowest costs, to the required Quality, Safety & Environmental standards and that Customer's requirements are met

Products are dispatched in compliance with customers' requirements

Plant and surrounds are maintained in conditions appropriate to a Food Processing facility

Principle Responsibilities:

Uphold the company Mission Statement, Quality Policy, Values and Beliefs

Receive goods into the plant as per the goods inwards procedure

Despatch goods out of the plant as per the goods outwards procedure

Maintain excellent hygiene standards within the warehouse and in the yard area.

Ensure stock rotation within the warehouse.

Maintain labelling standards of goods within the warehouse

Deal with waste collections as per the waste management system.

Deal with empty packaging and pallet collections

Using FLT's and Pallet trucks to load and unload goods.

Pallets are made up as per the customer's orders.

Products are despatched onto the correct vehicle.

Carry out any multiple purpose tasks as may be required by the Site Manager

Accept deliveries ensuring all food safety, quality and legality is maintained.

Completion of general site tasks such as Safety Audits

Any other tasks which are deemed appropriate for the fulfilment of requirements of this role.

Competency Requirements:

Adaptability/Flexibility

Adapts to change, is open to new ideas, takes on new responsibilities, handles pressure, and adjusts plans to meet changing needs.

Customer Focus

Builds customer confidence, is committed to increasing customer satisfaction, sets achievable customer expectations, assumes responsibility for solving customer problems, ensures commitments to customers are met, solicits opinions and ideas from customers, responds to internal customers.

Dependability

Meets commitments, works independently, accepts accountability, handles change, sets personal standards, stays focused under pressure, and meets attendance/punctuality requirements.

Skill Requirements:

High flexibility to deal with multiple tasks and/or changing tasks

FLT counterbalance license (desirable)

GCSE maths

Full colour vision

Become familiar with any new technology introduced and assist with training others

Physical Demands:

Involves indoor and outdoor work

Manual handling of empty pallets

On feet all day

If you feel like this is a position suited to yourself please apply or call Antony on (phone number removed).

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