

## Warehouse Operative

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Company: Gi Group

Location: Oakthorpe

Category: other-general

Gi Group Derby are currently recruiting Warehouse Operatives for a leading health-care business based in Measham.

Shift patterns( rotating, 1 week each)

Monday - Friday

07:00 - 15:30

10:00 - 18:30

Static shift

Monday - Friday

08:00- 16:30

Pay rate: £11.44

Overtime available at time and a half

Warehouse Operative Duties & Responsibilities:

The principal duties and responsibilities of a Warehouse Operative are to ensure all stock and process related activity is undertaken in accordance with our practices, procedures and quality system, without error and safely.

The principal duties and responsibilities for this position include:

Accurate Order checking, picking, packing and dispatch of goods as per procedure and instructions

Goods Inwards, checking, sorting and put-away of products received

Reporting any discrepancies or problems to supervisor without delay

Excellent communications with all relevant departments within the organisation

General housekeeping to ensure that stock is stored in a safe and clean environment

Stock taking and regular cycle counting (some week-end/after hours work)

Processing of returns from customers.

Participation in appropriate training as may be required from time to time

Experienced in the operation of MHE / fork lifts (subject to licence/training status) – desirable

Keeping your designated area tidy and clean

Warehouse Operative Qualification & Experience:

The principal skills, experience and personal characteristics, are:

Minimum 1 years Warehouse experience, i.e. goods in, put-away, pick, pack, dispatch & stock control

Good numerical skills and attention to detail

Other:

Friendly, flexible and be willing to work as part of a team

Good organisational and communications skills

Ability to work under pressure and own initiative

Additional information:

Working hours as agreed with your manager and flexibility required as regards to working hours necessary

Hands-on experience with warehouse computer systems advantageous, especially SAP. If you are interested in this Warehouse Operative role please apply directly or call Gi Group Derby (phone number removed) for more information.

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