

Warehouse Supervisor (Parcel sortation)

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Company: Menzies Distribution

Location: Newbridge

Category: other-general

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Job role: Warehouse Supervisor (Parcel Sortation)

Job Type: Full-time, permanent

Hours: 42 hours per week

Shift Pattern: 4on/4off - 10am - 21.00pm

Salary: £28,500 + Benefits

WAREHOUSE SUPERVISOR

Menzies Distribution are looking for a Warehouse Supervisor to join our parcels team. You'll be working on behalf of Menzies Distribution Limited and its customers. Providing a first-class service with our team in Newbridge, this role is based on a basic 42-hour week working a 4on/4off basis.

WAREHOUSE SUPERVISOR DUTIES

Set-up and run parcel sortation teams on shift

Supervise parcel sortation team, ensuring productivity for parcels per hour and all associated KPI's are met

Coach, mentor and monitor teams overall performance

Fix and regenerate customers parcels

Manage full holiday rota for parcel sortation team

Conduct performance reviews and manage all return to work meetings

De-brief of drivers ensuring processes are followed correctly

Ensuring all parcel sortation paperwork is completed

Basic administrative duties

To implement the Health and Safety Policy, ensuring and maintaining a safe working environment at all times

To implement the Security Policy ensuring and maintaining a secure passage of goods for the customer

Carry out such other duties as may reasonably be requested by the Management or the Shift Manager

REQUIREMENTS

An understanding of transport legislation and logistics operations

Experience of working in a transport/logistics environment

Able to react quickly to information, helping solve any challenges to routes

Experience using in-house transport management systems is an advantage

BENEFITS

31 Days Annual Leave (Pro-Rota)

Pension Scheme

Life Cover

Cycle to Work Scheme

Eye Care

Instant access to Myles E-Learning platform with opportunities to progress your career

Automatic entry and consideration for Menzies Distribution SPIRIT award and Safety Star recognition scheme

Access to our Employee Assistance Programme Health & Wellbeing Portal

A BIT ABOUT US

At Menzies Distribution, we have been delivering across the UK since 1833. Today, we are Logistic UK's most innovative business of the year, with a strong focus on the future, sustainability, and innovation – we keep moving forwards.

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