

Warranty Claims Handler

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Company: WeRecruit Auto Ltd

Location: Norwich

Category: other-general

Warranty Claims Handler required in Norwich area

Salary DOE

Working hours Monday-Friday

We are looking for a Warranty Claims Handler to join an independent dealer in Norwich.

You will be handling inbound enquiries from customers via telephone and email regarding repairs to their vehicles, assisting throughout the claims process. The ideal candidate will have a motor trade background as a Technician / Mechanic, however if you've worked as a Service Advisor and developed a reasonable technical knowledge, we'd be interested to hear from you. You will need to provide outstanding customer service in a friendly and professional manner.

Previous experience within the motor industry is essential.

Key Responsibilities:

* Assessing and confirming the cause of issues on vehicles with failed components while advising the claims team.

* Reviewing warranty claims.

* Reviewing vehicle inspection reports.

* Creating claim analysis on receipt of a repair diagnosis or estimate.

* Checking vehicle Reports such as service history and MOT Records to ensure vehicles have been maintained

* Providing analysis, advice and guidance to our claims and sales teams

This would suit a Warranty Advisor/ Ex Mechanic or Mechanic looking to come off the tools.

This role can potentially be done remotely after couple months in the work environment.

Apply now with your full CV to Chloe at WeRecruit Auto quoting job reference ST1341

Automotive - Motor Trade - Car Sales - Vehicle Sales - Service - Warranty Claims
Handler - Warranty Claims Advisor - Aftersales - Mechanic- Off the tools - Norwich-
Norfolk - Work From home - Flexible working hours

Full Time - Permanent - Job - Career

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Should your skills and experience match what our client is looking for, we will contact you before proceeding with your application, either via phone or e-mail initially. Unfortunately we are unable to contact all applicants due to the volume of applications so if you do not hear from us within 5 working days please assume you have been unsuccessful on this occasion. If you have relevant industry experience we may store your details for future opportunities

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